Community of Practice Call

COVID-19 Emergency Food Service
April 16, 2020

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Center for Ecoliteracy California Food for California Kids®
CALIFORNIA FOOD FOR CALIFORNIA KIDS®

California Food for California Kids is an initiative of the Center for Ecoliteracy
Inspiration, support and guidance for school nutrition professionals. Partnering with over 50 California school nutrition programs since 2016.
gratitude
school food innovators
SCHOOL MEAL DISTRIBUTION

INSTRUCTIONS FOR DISTRICT STAFF VOLUNTEERS

1. Thank you for volunteering to distribute school meals!
2. Please stay home if you are at higher risk for severe symptoms of COVID-19:
   - over age 65
   - have an underlying health condition
3. Please stay home if you are ill (fever, cough, sneezing, sore throat, new rash).
calistoga joint unified school district
Chris Gross, magnet grant director at the Napa Valley Unified School District, has taken on a different role as part of the team that bags and distributes takeaway breakfasts and lunches for students while schools remain shut down by the coronavirus epidemic. Gross packed lunches Thursday at Napa High School, one of four distribution points in the district.

Howard Yune, Register

While the coronavirus pandemic forces Napa residents to shelter at home, its public school campuses remain empty and quiet — with one exception.
We are starting a new schedule this week as a way to minimize exposure for everyone. We will only be out on Mondays (providing food for 3 days) and Thursdays (providing food for 2 days). Each of our 4 emergency feeding locations: ACMS, NHS, RMS, S.
downey unified school district
emergency funding recap
FEMA request for public assistance
FEMA COVID-19 public assistance fund

**step 1:** attend a virtual applicant briefing
  > check your state’s office of emergency services website

**step 2:** create an account: public assistance (pa) grants portal
  > [www.grantee.fema.gov](http://www.grantee.fema.gov)

**step 3:** submit request for public assistance *(very basic rpa - ASAP)*

**step 4:** submit project worksheet (pw) and supplemental documents

**step 5:** FEMA and states review applications

**step 6:** sign & receive funding
CDC workplace safety updates
Implementing Safety Practices for Critical Infrastructure Workers Who May Have Had Exposure to a Person with Suspected or Confirmed COVID-19

Interim Guidance

To ensure continuity of operations of essential functions, CDC advises that critical infrastructure workers may be permitted to continue work following potential exposure to COVID-19, provided they remain asymptomatic and additional precautions are implemented to protect them and the community.

A potential exposure means being a household contact or having close contact within 6 feet of an individual with confirmed or suspected COVID-19. The timeframe for having contact with an individual includes the period of time of 48 hours before the individual became symptomatic.

Critical Infrastructure workers who have had an exposure but remain asymptomatic should adhere to the following practices prior to and during their work shift:

- Federal, state, & local law enforcement
- 911 call center employees
- Fusion Center employees
- Hazardous material responders from government and the private sector
- Janitorial staff and other custodial staff
- Workers – including contracted vendors – in food and agriculture, critical manufacturing, informational technology,
additional precautions (CDC)

- pre-screening
- regular monitoring
- wearing a mask
- maintain social distancing
- disinfect and clean work spaces
policy updates
statewide area eligibility waivers

California and at least 31 other states have an SSO/SFSP area eligibility waiver option

- “open” sites allowed in areas that are under 50% free/reduced
- still “target” efforts towards low income families
- submit the california waiver:

  https://surveys2.cde.ca.gov/go/cnpareaeligibilitywaiver.asp
1. **Q&A for monitoring waivers #7-12: sp 11-2020**
   - #19: attendance records for cacfp not required
   - #27: equipment grants may be extended for 12 months

2. **Q&A for waivers #1-3: sp 13-2020**
   - #18: bulk items may be provided

3. **Q&A #3 - sp 14-2020**
   - #22: weekend and holiday meals
Fresh Fruit and Vegetable Program during COVID19: sp 12-2020

- FFVP may continue during closures
- Parents may **not** pick up ffvp servings
- Permits multiple days of FFVP servings
- Nutrition education is not required
- Funds remain “use or lose” by June 30
resources & policy: food supply chain
purchasing methods
emergency procurement

- non-competitive procurement
- limited in duration
- allowed during COVID-19
- More info here

micro-purchasing

- at or below $10,000
- no quotes required
- single transaction, or spread equitably among qualified suppliers
- More info here
f2s partner spotlight
Procurement Support During COVID-19 Crisis

- Support Navigating CDE and USDA Emergency Noncompetitive Solicitations
- Technical Assistance for SFAs to find local producers and aggregators who meet their needs
- Promotional Signage
- Formal Bid Support

Are you interested in sourcing locally?

How else can we help you?
In response to disruptions in our local food supply and demand due to COVID-19, we at CAFF are working to connect producers, food hubs, distributors, buyers, and other food businesses in an effort to fill market gaps.

Add your selling and buying needs to [this online spreadsheet](#) and use it to find others with matching needs. How it works:

1. Search the list for any relevant offers
2. Add your own needs and offers (and go back to update them as they change) including products to sell, items you're seeking, CSA's aggregating, etc.
3. Follow up directly using the contact info listed

Please use and share!
COVID-19 Matchmaking Spreadsheet

Click [here](https://www.caff.org/covid19/) or email yousef@caff.org for a link to the Matchmaking Sheet

### California COVID-19 Matchmaking: Food Systems Supply, Demand, and Distribution

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>H</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Have (Tengo) / Need (Necesito)</td>
<td>Items (Artículos)</td>
<td>Quantity (Cantidad)</td>
<td>Price (Precio)</td>
<td>Farm/Business Name (Nombre de la granja/empresa)</td>
<td>Address and County (Dirección y Condado)</td>
<td>Transportation? (Transporte)</td>
</tr>
<tr>
<td>4</td>
<td>Have: (ejemplo) Eggplant meatballs</td>
<td>40 lbs</td>
<td>2.10/lb</td>
<td>Bobs Food Hub</td>
<td>123 Smith Street</td>
<td>Yes, will deliver within 50 miles</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Have: avocados</td>
<td>1000s of pounds</td>
<td>1.60/pound</td>
<td>The Mullins Family Farm</td>
<td>40225 Parado Del Sol Drive</td>
<td>Yes, will deliver within 50 miles</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Have: Rice</td>
<td></td>
<td></td>
<td>Next Gen Foods</td>
<td>Sacramento</td>
<td></td>
<td></td>
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<tr>
<td>7</td>
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</tbody>
</table>

ADD YOUR NEEDS AND SURPLUSES AND REACH OUT TO PEOPLE DIRECTLY - PLEASE CHANGE STATUS AS NECESSARY (AGREGUE SUS NECESIDADES Y EXCEDENTES Y ALCANCE A LAS PERSONAS DIRECTAMENTE - CAMBE EL ESTADO COMO NECESARIO.)

Note: While the more information you provide will make it easier for others to respond, all column entries are optional. (Nota: Si bien la información que proporcione facilitará que otros respondan, todas las entradas de columna son opcionales.)

Please visit: [https://www.caff.org/covid19/](https://www.caff.org/covid19/) for more COVID-19 resources for California farmers and buyers.
We connect good, local food with institutions to build a more vibrant, healthier community

**Supporting Local Farmers**

With schools and restaurants closed due to COVID-19, our local farmers are left with a surplus of produce and need your support. If your business or institution is interested in procuring from local farms during this time, please contact the below farmers for your produce needs. If you are a farmer who would like to be added to this list, please contact Dane Petersen, dpetersen@sdchip.org.

<table>
<thead>
<tr>
<th>Farm</th>
<th>Location</th>
<th>First Name</th>
<th>Last Name</th>
<th>Email</th>
<th>Phone Number</th>
<th>Crop/Volume</th>
<th>Delivery</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Ranch Farm</td>
<td>Lakeside</td>
<td>Brian</td>
<td>Ciuchta</td>
<td><a href="mailto:bciuchta@icloud.com">bciuchta@icloud.com</a></td>
<td>619-252-6089</td>
<td>Pea Shoots (Volume will vary)</td>
<td>Yes!</td>
</tr>
<tr>
<td>Mountain Meadow Mushroom Farms</td>
<td>Escondido</td>
<td>Roberto</td>
<td>Ramirez</td>
<td><a href="mailto:roberto@mmmushrooms.com">roberto@mmmushrooms.com</a></td>
<td>760-749-1201</td>
<td>White (2,000lbs), Oyster (500lbs), Shiitake (500lbs), Portabello (2,000lbs), Crimini (1,000lbs)</td>
<td>Yes!</td>
</tr>
<tr>
<td>R&amp;L Farms</td>
<td>Ramona</td>
<td>Israel</td>
<td>Cervantes</td>
<td><a href="mailto:rlfarmsd@gmail.com">rlfarmsd@gmail.com</a></td>
<td>619-800-4375</td>
<td>Naval Oranges, Gold-Nugget Mandarins, Avocados. All large in volume</td>
<td>Yes!</td>
</tr>
</tbody>
</table>
leadership

managing virtual meetings
challenges

- tech glitches
- connectivity issues
- comfort levels with technology
- accessibility
- people participating more/less
- dealing with conflict virtually
- developing trust virtually
- home interruptions (kids, dogs, spouses, etc.)
- awkwardness
“The best remote meetings have a session agenda [set] beforehand so that people come in knowing what it is they will be talking about.”

Bryant Galindo
Co-founder/CEO, Collabs HQ
sample agenda

- Key talking points
- Meeting structure
- Team members in attendance
- Relevant documents or files

**Tip:** Send Agenda to the team at least 24 hours in advance.
# Meeting Types & Lengths

<table>
<thead>
<tr>
<th>Meeting Type</th>
<th>Ideal Meeting Length</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Team Meeting</td>
<td>15 to 30 minutes</td>
</tr>
<tr>
<td>Decision-Making Meeting</td>
<td>A few hours</td>
</tr>
<tr>
<td>Brainstorming Meeting</td>
<td>40 minutes to 1 hour</td>
</tr>
<tr>
<td>One-on-One Meeting</td>
<td>30 minutes to 1 hour</td>
</tr>
<tr>
<td>Strategy Meeting</td>
<td>60 to 90 minutes</td>
</tr>
</tbody>
</table>
etiquette for online meetings

- silence cell phones and computer alerts
- test all technology *before* the meeting
- focus on the speaker
- wait for the pause before speaking
- check camera angles
best practices

● start meetings on time
● make time for casual conversation first
● clarify tasks and processes, not just goals and roles
  ○ simplify assignments
  ○ specify who does what and when
● include introverts
● follow-up
Thank You

#SchoolNutritionHeroes
thank you!