Community of Practice Call

COVID-19 Emergency Food Service

June 4, 2020

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LunchAssist

Center for Ecoliteracy

California Food for California Kids®
black lives matter
Inspiration • Support • Guidance

for

School Nutrition Professionals
recap of last call

- cdfa update
- cdc guidance for schools
- no kid hungry
- leadership corner: mindfulness
agenda

- district spotlights
- funding/advocacy
- school reopening guidance
- policy updates
- resources
- leadership corner
- discussion

usda professional standards
2450, 3220, 3220, 3410, 4150
next call

join us in two weeks!

9-10 a.m. PST
school food innovators
Free Food for Residents!

“DRIVE BY” Pick up on FRIDAYS ONLY
Until Further Notice
1PM to 3PM
At the
FOOD FARMACY
2700 Fairmount Dr. San Leandro, CA

Delivered by
Dig Deep Farms as part of the Alameda County Food Recovery Initiative

Brought to you by

Dig Deep Farms
Alameda County Food Recovery Initiative

All In Alameda County
The New Way on Poverty
nusfood Ms. Jessica from American Lakes shows her favorite way to eat #Daikon Radishes that will be in tomorrow's meals. Have ever had a Daikon Radish before? #tryday

linnybinny01 No but I'll try it.

sealevelsocial Love the shirt! @lizroesel wears hers all the time.
reopening schools?
planning for sy 20-21
toolkit coming soon!
### meal service planning: consider learning formats

<table>
<thead>
<tr>
<th></th>
<th>Learning Format</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Distance Learning</td>
<td>All school campuses closed</td>
</tr>
<tr>
<td>02</td>
<td>Staggered Shifts</td>
<td>All schools open, AM and PM schedule</td>
</tr>
<tr>
<td>03</td>
<td>Hybrid Learning</td>
<td>Blend of in-person and distance learning</td>
</tr>
<tr>
<td>04</td>
<td>All Schools Open</td>
<td>Social distancing in place</td>
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<tr>
<td>05</td>
<td>Potential Scenarios</td>
<td>All schools open, but one closes suddenly</td>
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<tr>
<td></td>
<td></td>
<td>All schools open, but all close suddenly</td>
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</table>
meal service planning: assessment

Meal Service Styles
Consider meal service style options for different learning formats (distance, hybrid, in-person, etc.).
- Grab n' Go
- Meals in the Classroom
- Outdoor Dining
- Cafeteria
- Mobile Food Service

Food Prep/ Distribution
What modifications will you need to make at different stages of your meal service?
- Hot Food
- Cold Food
- Cooking Space
- Scheduling Shifts

Staff Support
Who will you need support from to implement each of your models, and what will their role(s) look like?
- Custodial
- Food Service
- Teachers
- Campus Supervision
meal service planning: assessment

**Equipment & Supplies**
What will you need to purchase to implement your various models?
- Social Distancing Decals
- Plexiglass Barriers
- Safety Signage, etc.

**Communications**
Who will you need to contact about changes to your meal service? How will you notify these stakeholders?
- District Message to Families
- Board Members
- Social Media, etc.

**Other Notes**
What else do you need to consider and/or track?
- Costs
- Lead Time
- Supply Chain, etc.
Consider Learning Formats

Work with your district to evaluate how classes will be held next year. Review guidances from the CDC, USDA, your State Agency, and local health departments for recommendations.

Implementation

Create protocols and checklists for each meal service model to keep you and your staff organized. Keep an eye out for resources from LunchAssist and the Center for Ecoliteracy.

Assess Modifications

Evaluate stakeholders and procedures that will be affected by each type of learning model considered in Step 1 (i.e. students, staff, meal preparation, meal service, etc.).
california state advocacy update
Emergency meal service is causing **significant budget deficits** for school nutrition.

This is due to:

1. lost revenue during school closures;
2. paying staff to stay home for health and safety;
3. hazard pay for front line staff;
4. increased packaging for grab and go meals;
5. equipment and PPE to support modified meal service operations; and
6. increased food costs due to supply chain demands.

80% of public school districts reported increases in the overall costs of serving meals during the pandemic.

“Food cost has almost tripled due to the necessity of using more packaged individual items and meal kits.”

—School district food service director
your signatures are making a difference!

- $63.2M for school nutrition included in senate/assembly versions of the budget
- $10M for farm to school
- **continued advocacy needed** before budget is passed on June 15
join the advocacy efforts

1. sign on to our letter by 1:00 p.m. this friday, 6/5
2. contact your representative
3. testify at a hearing
4. contact me: abby@ecoliteracy.org
policy updates
summer waivers

confirmed:
- non-congregate
- meal time flexibility
- parent meal pickup

pending:
- area eligibility
- supper
- meal pattern

June 2, 2020
The Honorable Pamflyn Miller
Administrator, Food and Nutrition Services
U.S. Department of Agriculture
1320 Braddock Place
Alexandria, VA 22314

Dear Administrator Miller:

We appreciate the U.S. Department of Agriculture Food and Nutrition Service’s (USDA-FNS) responsiveness as schools and sponsors continue to operate emergency meal programs in response to COVID-19. The decision to extend the four nationwide waivers on May 15th— including Non-Congregate Feeding, Parent and Guardian Pick-Up, Meal Service Times, and Meal Pattern Flexibility—will help ensure communities are able to safely meet the nutrition needs of the families being hardest hit by the ongoing crisis.

While we commend USDA’s strong leadership in supporting meal program providers by extending these waivers, it is important that the additional waivers and flexibilities issued in response to COVID-19 also remain in place and an option for all programs that need them until September 30, 2020. We ask that you extend all of the waivers that you have granted and to make the transition to summer seamless for state agencies, sponsors, as well as the community. This includes the following:

- The area eligibility waivers are critical to ensuring that impacted families in all communities are able to access summer meals. Currently, all state-approved area eligibility waivers expire on June 30th. We ask that you proactively extend these waivers until September 30th in order to reduce the administrative burden on state agencies to reapply. Allowing sites to provide meals in communities that do not meet the 50% area eligible threshold has been essential to reaching the children that may be newly eligible. This is especially important when over 30 million Americans have filed for unemployment in the last six weeks. There is no mechanism to take into account the impact of the economic crisis and document a community’s current eligibility for summer meals.

- The unanticipated school closure waiver through the summer is needed to ensure that meal sites continue to operate through the summer. Since schools closed, school nutrition departments, local government agencies, and nonprofit organizations have been operating the Summer Food Service Program or the Seamless Summer Option. The sponsors and the meal sites are already operational and serving the community. The easiest, simplest, and best way for children to continue to access much-needed meals this summer is to extend the Unanticipated School Closure Waiver so that meal sites can continue to operate as they are operating today, without any additional administrative burden or work upon sponsors and state agencies. Otherwise, we will lose sponsors and the sites they serve as they struggle to go through the administrative process of applying to operate the summer meal programs, while at the same time operating them.

- The waiver of the enrichment requirements for afterschool meals and snacks through the Child and Adult Care Food Program also should be extended through
two new memos

FFVP Q&A memo #2 (SP-19)

- FFVP may be served at alternative locations if approved by the state
- funds must be spent by June 30, 2020

SFSP & SSO Q&A memo (SP-18)

- OVS in non-congregate meals allowed only in SFSP
- multiple day meal kits are allowed through the summer of 2020
heroes act

- $3 billion for CNP’s
  - reimbursement
  - USDA foods
  - FFVP flexibilities
- classifies school nutrition professionals “essential workers”

passed the house

urge congress to pass this bill!
resource updates
# USDA COVID-19 Child Nutrition Program Nationwide Waivers #1-25

<table>
<thead>
<tr>
<th>#</th>
<th>Subject of Waiver</th>
<th>Applies to These Programs</th>
<th>Details</th>
<th>What to Do (CA)</th>
<th>Expires</th>
</tr>
</thead>
</table>
| 1  | Meal Service Time Flexibility | NSLP, SBP, CACFP, SFSP, SSQ | Meals and snacks can be provided at all times that best meet the needs of the communities, even if the times are outside of federal guidelines. For example, all meals for the day could be provided at 10 AM. | For CACFP, complete the CDE CACFP Agency Waivers Request Survey. For all other programs, email squares@cd.ca.gov and then update details in CNIPS. | June 30*
|    | Supervised by waivers #17 and #23 with extended expiration dates | | | | |}

| 2  | Non-congregate Feeding | NSLP, SBP, CACFP, SFSP, SSQ | All meals and snacks may be taken to consume off-site. | For CACFP, complete the CDE CACFP Agency Waivers Request Survey. For all other programs, email squares@cd.ca.gov and then update details in CNIPS. | Aug 30*
|    | Supervised by waiver #22 with extended expiration date | | | | |

| 3  | After-school Activities | NSLP, CACFP | CACFP at-risk and NSLP snack programs may serve snacks and meals without educational or enrichment activities. For CACFP, complete the CDE CACFP Agency Waivers Request Survey. | | June 30*
|    | | | | |

| 4  | Meal Pattern Flexibility | NSLP, SBP, CACFP, SFSP, SSQ | Meal pattern flexibility is granted across all child nutrition programs allowing programs to serve meals based on foods available. | Complete CDE Meal Pattern Flexibility Waiver Request Survey. The survey must be submitted prior to using the meal pattern flexibility. | June 30*
|    | Supervised by waivers #13 and #22 with extended expiration dates | | | | |

| 5  | Parent/Guardian Meal Pick-Up | NSLP, SBP, CACFP, SFSP, SSQ | Parent/guardians are allowed to pick up meals for children without them being present. Programs must have a written plan to ensure accountability and program integrity. A person must be in place to ensure that meals are distributed only to parent/guardians of eligible children and that duplicate meals are not distributed. | This flexibility is optional but highly encouraged by public health experts. Programs may implement immediately and do not have to inform the CDE. Programs must have a written plan in place to ensure accountability, program integrity, and prevent duplicate meal distribution. | Aug 30*
|    | Supervised by waiver #25 with extended expiration date | | | | }

*Or until expiration of the federally declared public health emergency, whichever is earlier. (If needed, this data could also be extended by USDA)

**All waivers apply automatically to all states that elect to use them. However, each waiver is subject to each state agency electing to use the waiver. Contact your state agency for more state specific information.
This one does not spark joy.

This one sparks joy.
# USDA COVID-19 Child Nutrition Program Nationwide Waivers

To Do Lists for California Child Nutrition Programs

## NSLP & SBP

<table>
<thead>
<tr>
<th>To Do</th>
<th>Flexibilities Covered</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Community Eligibility Provision</td>
<td>CEP Deadline Extension</td>
</tr>
<tr>
<td>• Download CAFARS, enrollment, and other lists between now and June 30.</td>
<td></td>
</tr>
<tr>
<td>• Determine if you are eligible for CIP.</td>
<td></td>
</tr>
<tr>
<td>• If you are eligible, apply by Aug 31.</td>
<td></td>
</tr>
<tr>
<td>Administrative Review</td>
<td>Monitoring Requirements for SNF Sponsors</td>
</tr>
<tr>
<td>• If you had a review during SY 19-20, email the reviewer to complete the audit remotely, or delay until SY 20-21.</td>
<td></td>
</tr>
<tr>
<td>Local School Wellness Policy</td>
<td>LSWP Triennial Assessment Deadline Extension</td>
</tr>
<tr>
<td>• If you haven’t completed the Triennial Assessment of the LSWP, complete the LSWP Triennial Assessment Extension Waiver Survey to postpone the deadline to June 2021.</td>
<td></td>
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</tbody>
</table>

## SSO

<table>
<thead>
<tr>
<th>To Do</th>
<th>Flexibilities Covered</th>
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</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Email <a href="mailto:info@cde.ca.gov">info@cde.ca.gov</a> to inform them that you will be operating emergency meal services under the SSO.</td>
<td>Meal Service Times, Meal Service Times</td>
</tr>
<tr>
<td>Update CNMS Application Package for SSO.</td>
<td>Meal Service Times, Meal Service Times</td>
</tr>
<tr>
<td>Meal Pattern</td>
<td></td>
</tr>
<tr>
<td>• Complete the Meal Patterns Flexibility Waiver Survey</td>
<td>Meal Pattern</td>
</tr>
<tr>
<td>Parent Meal Pick Up</td>
<td></td>
</tr>
<tr>
<td>• Have a written plan in place, keep on file for recordkeeping requirements and/or future audits</td>
<td>Parent/Guardian Meal Pick Up</td>
</tr>
<tr>
<td>Administrative Review</td>
<td>Monitoring Requirements for SNF Sponsors</td>
</tr>
<tr>
<td>• If you had a review during SY 19-20, email the reviewer to complete the SSO audit remotely, or delay until SY 20-21.</td>
<td>Monitoring Requirements for SNF Sponsors</td>
</tr>
<tr>
<td>Site Monitoring</td>
<td>Monitoring Requirements for SNF Sponsors</td>
</tr>
<tr>
<td>• If your SSO site reviews are completed from your desk, submit the CAFARS Monitoring Waiver Survey</td>
<td>Monitoring Requirements for SNF Sponsors</td>
</tr>
<tr>
<td>Area Eligibility</td>
<td></td>
</tr>
<tr>
<td>• If any of your SSO feeding sites have less than 50% of students qualified for FRM meals, then complete the CAFARS Area Eligibility Waiver Survey</td>
<td>Area Eligibility Flexibility for Closed Enrolled Sites, Area Eligibility Flexibility for Open sites</td>
</tr>
</tbody>
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# USDA COVID-19 Child Nutrition Program Nationwide Waivers

California Child Nutrition Programs

## Paperwork to Keep on File during COVID-19

<table>
<thead>
<tr>
<th>To Keep</th>
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<tbody>
<tr>
<td>✓</td>
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<tr>
<td>Written Meal Count and Collection Procedures, including updates for COVID-19 meal service</td>
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<tr>
<td>Daily Meal Count forms or records for each meal type served, for each day served, at all sites</td>
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</tr>
<tr>
<td>Daily Menu Production records for each meal type served, for each day served, at all sites</td>
<td></td>
</tr>
<tr>
<td>Menu compliance documents for foods served (FPS, CN labels, recipes, etc.)</td>
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<tr>
<td>Temperature logs for all sites:</td>
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<tr>
<td>• Cold storage logs</td>
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<tr>
<td>• Cold food logs</td>
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<tr>
<td>• Hot food logs</td>
<td></td>
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<tr>
<td>• Transport logs (if applicable)</td>
<td></td>
</tr>
<tr>
<td>COVID-19 HACCP Plan (See LunchAssist Sample Addendum for your existing plan)</td>
<td></td>
</tr>
<tr>
<td>Health Permits for each site in operation</td>
<td></td>
</tr>
<tr>
<td>Food safety certification for at least one employee at each site in operation</td>
<td></td>
</tr>
<tr>
<td>Site Monitoring Review Forms for each site for SSO or SFSP</td>
<td></td>
</tr>
<tr>
<td>Parent Meal Pick Up Policy (See LunchAssist Sample Policy and USDA Tip Sheet)</td>
<td></td>
</tr>
<tr>
<td>Written consent from households to receive delivered meals (if applicable)</td>
<td></td>
</tr>
<tr>
<td>Email confirmation from State Agency approving your FWA’s use of the following waivers, if applicable:</td>
<td></td>
</tr>
<tr>
<td>• Meal Service Times</td>
<td></td>
</tr>
<tr>
<td>• Non-congregate Feeding</td>
<td></td>
</tr>
<tr>
<td>• Meal Pattern</td>
<td></td>
</tr>
<tr>
<td>• CAFARS Monitoring</td>
<td></td>
</tr>
<tr>
<td>• CAFARS Area Eligibility</td>
<td></td>
</tr>
<tr>
<td>• CACFP Agency</td>
<td></td>
</tr>
<tr>
<td>• SFSP Extension</td>
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</tbody>
</table>

* Use of all waivers are optional and dependent on state approval.
farmers to families food box

- connecting farmers with non-profit organizations
  - food banks, schools, churches...
- find an approved “contractor”
  - farmers
  - produce vendors
  - food distributors
- order for no cost!
- distribute to families
Approved Contractors for the Farmers to Families Food Box Program

The Department of Agriculture (USDA) purchased fresh produce, dairy, and meat products under the Farmers to Families Food Box Program. We extend our appreciation to all those who submitted offers in support of this program.

- Announcement of Contract Awards (.pdf)

Map of Regions
community eligibility provision

evaluate as of **June 2:**

- district/school enrollment
- identified student data
  - CALPADS direct certification
    - “M” “S” “T” & “O”
  - migrant
  - homeless
  - foster
  - runaway
  - headstart
  - extended eligibility
  - other

[go to: mealscount.com]
new USDA tip sheet

Seamless Summer Option: Providing Multiple Meals at a Time During the Coronavirus (COVID-19) Pandemic

The U.S. Department of Agriculture (USDA) is working with State Child Nutrition agencies to provide safe and flexible meal services to children during the coronavirus (COVID-19) pandemic. During school closures, school food authorities can offer meals and snacks to students through the USDA National School Lunch Program (NSLP) Seamless Summer Option (SSO). Under nationalized non-congregate feeding and meal times waivers, State agencies may allow program operators to provide more than 1 day's worth of meals to eligible children via a single meal pick-up (by the child or the child's parent or guardian) or delivery. For example, a SSO site may distribute 2 days of meals on Monday instead of providing program participants with breakfast and lunch for both Monday and Tuesday.

Under the SSO, what meals and snacks can program operators claim for reimbursement per child, per day?

- Breakfast and lunch
- Breakfast and snack
- Lunch and snack
- Breakfast and supper
- Snack and supper

What should program operators consider when deciding how many days of meals to provide at a time?

- How long foods may be safely stored before eating?
- How long foods can be stored before food quality suffers?
- Parent's access to refrigeration and freezer space for the amounts of food and milk provided.
- Food storage space at the meal distribution site and on meal delivery vehicles (such as buses or food trucks).
- Whether fewer pick-up days and times will provide access to meals for some children.

Food Quality

For sandwiches and wraps, package bread separately from sandwich fillings, and provide instructions on how panels, guardians, and older children can assemble the sandwiches at mealtime.

For peanut butter and jelly sandwiches, distribute frozen sandwiches. Sandwiches may help prevent items from being spilled or damaged during transport. Provide instructions with the meal indicating that sandwiches should be thawed in the refrigerator before eating.

For pre-made salads, package dressing separately from salad greens and provide instructions on how to dress the salad at home.

Avoid serving meals to prevent damage. Use self-wrapping cans can help transport meals in single layers around the distribution site.

Production Records

When providing meals at a time, Program operators must continue to maintain production and menu records that show the split meal components and quantities for each grade group. A production record for a week's worth of meals must show all meals for the week, amounts provided, and meal component crediting information. Production records must indicate the total number of meals prepared and served. As a best practice, one weekly production record should be completed for each meal type (e.g., breakfast, lunch, and meal groups) served (e.g., K-4, 5-12). Program operators must keep supporting menu documentation, such as labels, recipes, and manufacturer specifications in accordance with Program regulations.

Meal Accommodations

Program operators must continue to provide reasonable modifications to Program meals or the meal service to accommodate children with disabilities.
new USDA tip sheet

sample communication to accompany meals

(2 days of breakfast & lunches)
P-EBT outreach

Pandemic-EBT (P-EBT) Community Flyers

Get up to $365 for groceries per child while schools are closed

Families with children who are eligible for free or reduced-priced school meals and did not already receive their P-EBT card in the mail, must apply before June 30, 2020.

Apply today at ca.p-ebt.org

Haven’t received your P-EBT card yet?
If you are a family with children eligible for free or reduced-priced school meals, you may receive up to $365 in P-EBT food benefits today at ca.p-ebt.org BEFORE June 30, 2020.
leadership
talk.
race & equity

**individual efforts**
- self-reflection
- guided workbooks
- communicating with care & awareness
- encouraging others
- learn more about black history

**organizational strategies**
- assessing readiness
- toolkits & rubrics
- trainings
- look for new opportunities..
things to remember:

● this work is an ongoing process.
● listen generously to each other.
● be willing to sit with discomfort -- it’s how we learn!
● take care of yourself. ❤️
discussion